

**CITY OF SAGINAW
MINUTES OF CITY COUNCIL MEETING
AND WORKSHOP
HELD AT THE SAGINAW CITY HALL
333 WEST MCLEROY BLVD.
AUGUST 7, 2018**

Present at the meeting:

Mayor Pro-Tem	David Flory
Councilmember	Patrick Farr
Councilmember	Valerie Tankersley
Councilmember	Charles Tucker
Councilmember	Cindy Bighorse
Councilmember	Mary Copeland
City Attorney	Bryn Meredith
City Engineer	Andrew Simonsen, P.E.
City Manager	Gabe Reaume
Asst. City Manager	Dolph Johnson
Finance Director	Kim Quin
City Secretary	Janice England
Fire Chief	Doug Spears
Director of Public Works	Rick Trice, P.E.
Director of Comm. Services	Keith Rinehart
Director of Human Resources	Melanie McManus
Director of Economic Dev.	Alora Wachholz
Library Director	Ellen Ritchie
Police Captain	Russell Ragsdale
Police Sergeant	Jose Murillo
Administrative Intern	Jarrold Rosson

Absent from the meeting:

Mayor	Todd Flippo
Police Chief	Lee Howell

Visitors at the meeting:

Chris Carter	Glenn Reeves
Pamela Lakey	Lawrence Lakey
Pat Friar	Mary Ragle
John Peet	Michelle Caton
Avery Caton	Sean Thompson
Phyllis Jarrell	Randy Edwards
Brian Hill	

(1) Call to Order

Mayor Pro-Tem Flory called the meeting to order at 6:00 p.m. with a quorum present. He explained that Mayor Flippo is out of town and will not be present tonight.

Pledge of Allegiance to the United States

Pledge of Allegiance to the State of Texas

(2) Invocation

In the absence of Pastor Sean Reed, Brian Hill of The Crossroads Church gave the invocation.

(3) Audience Participation

This item was covered on the video screen.

(4) Consent Agenda

a. CC-0818-01

Action regarding Minutes, July 17, 2018

b. CC-0818-02

Action regarding Interlocal Agreement with Tarrant County for Spot Repair of East McLeroy Blvd. and West McLeroy Blvd.; being approximately 1,500 square feet; removing existing asphalt failures, and applying 8" Type B hot mix asphaltic concrete pavement surface

Summary: The proposed Interlocal Agreement with Tarrant County includes the spot repair of East McLeroy Blvd. and West McLeroy Blvd. (approximately 1,500 square feet). It also includes the removal of existing asphalt failures, and application of 8" Type B hot mix asphaltic concrete pavement surface. As in previous agreements, Tarrant County will furnish the labor and equipment. The responsibilities of Tarrant County and the City of Saginaw are specified in the proposed agreement. Projects are schedule as Tarrant County's workload permits. Funds to cover this expenditure are available in the Street Maintenance Fund, Account 16-4980-00-00, Street Maintenance and Supplies.

c. CC-0818-03

Action regarding recommendation from Beautification Committee to approve the conversion and name change from Beautification Committee to "Keep Saginaw Beautiful" (an affiliate of Keep Texas Beautiful) including Mission Statement and Bylaws

Summary: Earlier this year the Beautification Committee joined the affiliate program of Keep Texas Beautiful. At their May 21, 2018 Meeting, the Beautification Committee discussed and voted to recommend to the City Council that the name of the Beautification Committee be changed to "Keep Saginaw Beautiful". In conjunction with the proposed name change, they are also recommending approval of a mission statement ("To engage our community in creating a clean and beautiful Saginaw.") and bylaws for "Keep Saginaw Beautiful".

d. CC-0818-04

Action regarding County-Wide Interlocal Agreement for Mutual Aid in Fire Protection and Emergency Medical Services

Summary: The proposed County Wide Interlocal Agreement for Mutual Aid in Fire Protection and Emergency Medical Services is a single county wide mutual aid interlocal agreement. Our Fire Department will still operate as they do currently primarily giving and receiving aid from adjacent partner agencies. However, approval of a county wide agreement provides the ability to both provide and receive aid from more distant departments that they don't routinely work with. The proposed agreement has been reviewed by the City Attorney.

- e. CC-0818-05
Action regarding Interlocal Assistance Agreement for Fire and Explosion Investigations
Summary: The Fire Department is a member of the Tarrant County Fire and Arson Investigators Association. The proposed Interlocal Assistance Agreement for Fire and Explosion Investigations is the framework for the association and provides the legal mechanism for participating entities to share investigation resources when needed and requested. The proposed agreement has been reviewed by the City Attorney.

- f. CC-0818-06
Action regarding Ordinance No. 2018-10, making findings pursuant to the requirements of the Texas Parks and Wildlife Code Chapter 26, that there is no feasible and prudent alternative to the change in use of approximately 1.25 acres of Willow Creek Park from public park use to use as a food truck court open to the public, and the program or project includes all reasonable planning to minimize harm to the land, as a park, resulting from the use as a food truck court
Summary: On July 17, 2018 a public hearing was held regarding a proposed project within Willow Creek Park owned and operated by the City of Saginaw and located immediately north of a 1.5 acre tract on the hard northwest corner of Longhorn Road and South Knowles Drive. There was no public input. The next step in the process is for the Council to take action on its findings regarding the proposed use as addressed in proposed Ordinance No. 2018-10.

- g. CC-0818-07
Action regarding Rejection of Bid received on July 10, 2018 for the Traffic Signal Construction at West McLeroy Blvd. at Knowles Drive, and Action regarding Award of Contract for the Traffic Signal Construction at W. McMcleroy Blvd. at Knowles Drive to Bean Electrical, Inc.
Summary: The 2018 fiscal year Public Services Budget included funding of \$120,000 for a traffic signal at the McLeroy and Knowles intersection. An Individual Project Order (IPO) with Kimley Horn, Inc. was executed in the amount of \$21,000. Plans, specifications, and contract documents were prepared and the project was advertised for construction. On July 10, 2018 a single bid was received from Durable Specialties, Inc. in the amount of \$168,235. Staff elected to re-advertise the project to determine if a more favorable bid would be received. On July 31, 2018 the following bids were received: Bean Electrical Inc., \$112,416.45; and Durable Specialties, Inc., \$168,235.00. Funds in the amount of \$120,000 are budgeted for the traffic signal project (Public Services, Account 01-7000-06-00, Capital Outlay/Special Request). The total project costs including the IPO will be \$133,416.45. The shortage of \$13,416.45 will be reconciled with a year end budget adjustment. Staff recommends that the bid from Durable Specialties, Inc. on July 10, 2018 be rejected and that the contract be awarded to Bean Electrical, Inc. in the amount of \$112,416.45.

Motion was made by Councilmember Tankersley with a second by Councilmember Tucker to approve the consent agenda as presented. Motion carried unanimously. 6-0-0-1

For: Mayor Pro-Tem Flory, Councilmembers Farr, Tankersley, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: Mayor Flippo

- (5) CC-0818-08
Consideration and Action regarding authorization of Proposed Food Truck Park and Farmers Market at Willow Creek Park

Director of Public Works Trice stated that the Council received a conceptual overview of a proposed Food Truck Park and Farmers Market to be located at the south end of Willow Creek Park at the July 17th City Council Meeting. He explained that based on direction from the Council at that meeting, the staff proceeded to prepare a budget to construct the proposed facility. He stated that estimates from vendors as well as Tarrant County who will construct the parking

lot, loop road and access road were compiled and the total estimated cost with 10% contingencies is \$370,000. He added that the request tonight is for authorization to proceed with the facility and parking lot for an amount not to exceed \$370,000. He also explained that included in that estimate is the cost for the parking lot of \$88,000 that will be located northeast of the ground storage tank. There was a brief discussion regarding restrooms, and landscape screening

Motion was made by Councilmember Tankersley with a second by Councilmember Copeland to authorize the proposed Food Truck Park and Farmers Market for a not to exceed amount of \$370,000. Motion carried unanimously. 6-0-0-1

For: Mayor Pro-Tem Flory, Councilmembers Farr, Tankersley, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: Mayor Flippo

(6) Recess into Workshop

Mayor Pro-Tem Flory declared the meeting recessed into Workshop at 6:13 p.m.

Note: Ms. Jarrell had not arrived at this point in the meeting so the Council discussed Item No. 8 prior to Item No. 7.

(8) WS-0818-02
a. General Fund
b. Debt Service Fund

City Manager Reaume gave a brief presentation regarding the proposed Fiscal Year 2018-2019 General Fund Budget and Debt Service Budget. He explained that the proposed budget is based on a tax rate of .4718 which will result in an increase in property taxes of approximately \$34.80 per year for the average homeowner.

City Manager Reaume announced that there will be a City "Show & Tell" on Saturday, September 8th from 9:00 a.m. to 12:00 p.m. at the Recreation Center. He explained that city services and equipment will be showcased for the public during the event. He encouraged everyone to attend.

(7) WS-0818-01
Presentation of Proposed Overlay District for Saginaw Blvd. and McLeroy Blvd.

Ms. Phyllis Jarrell of City Centric Planning, LLC addressed the Council. She explained the purpose for an overlay district for Saginaw Blvd. and McLeroy Blvd. She stated that overlay districts don't change the zoning of property but can regulate landscaping, signage, building design, uses, and setbacks. She added that comments and discussion tonight will be used in developing an overlay district to be presented for approval at a future Council Meeting.

(9) Reconvene back into Regular Session

Mayor Pro-Tem Flory declared the meeting back in Regular Session at 7:31 p.m.

(10) Executive Session

1 § 551.071. Texas Government Code. Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

- a. Any Posted Item

(11) Adjournment

Motion was made by Councilmember Tankersley with a second by Councilmember Farr to adjourn the meeting. Motion carried unanimously. 6-0-0-1

For: Mayor Pro-Tem Flory, Councilmembers Farr, Tankersley, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: Mayor Flippo

Mayor Pro-Tem Flory declared the City Council Meeting of August 7, 2018 adjourned at 7:31 p.m.

ATTEST:

APPROVED:

City Secretary Janice England

Mayor Todd Flippo