



# City of Saginaw

## City of Saginaw

**Meeting Date:** 10/17/2017

**Staff Contact:** Kevin McMillin  
Chief Building Official

**Agenda Item:** 4i  
(CC-1017-17)

**E-mail:** [kcmillin@saginawtx.org](mailto:kcmillin@saginawtx.org)

**Phone:** 817-230-0451

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**SUBJECT:** Action regarding purchase of one 2018 Ford Pickup Truck and one Animal Control Box for the Animal Services Department and purchase of one 2018 Ford Half Ton Pickup Truck for the Inspections Department through the HGAC Cooperative Purchasing Program

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**BACKGROUND/DISCUSSION:**

This item is for approval of replacement vehicles for the Animal Services Department and Inspections Department through the HGAC Cooperative Purchasing Program. Replacement of these vehicles was included in the current fiscal year budget. The vehicle for the Animal Services Department will be a 2018 Ford Pickup Truck (\$31,239.50) with an animal control box (\$15,704.00). The vehicle for the Inspections Department will be a 2018 Ford Half Ton Pickup Truck (\$20,692.00).

**FINANCIAL IMPACT:**

The total financial impact will be \$67,635.50. Funds in the amount of \$49,460 are budgeted for the replacement of the animal services truck (Animal Services, Account 01-7000-11-00, Capital Outlay/Special Request). Funds in the amount of \$24,695 are budgeted for the replacement of the inspection vehicle (Inspections/Code Enforcement, Account 01-7000-10-00, Capital Outlay/Special Request).

**RECOMMENDATION:**

Staff recommends approval of the purchase of one 2018 Ford Pickup Truck and one Animal Control Box for the Animal Services Department and purchase of one 2018 Ford Half Ton Pickup Truck for the Inspections Department through the HGAC Cooperative Purchasing Program.

Attachments

Memo from Kevin McMillin  
Budget Information

Memorandum

To: Dan Oleary City Manager

From: Kevin McMillin, Chief Building Official

Subject: Consider approval for purchase of equipment and vehicles

Date: October 11, 2017

As part of the fiscal year 2017-2018 budgeting process, funds were approved for the purchase of two new vehicles in the Building Inspections department. One of the vehicles will be utilized in the Building department and the other in Animal Services. As in the past we are taking part in the HGAC Purchasing Cooperative for the purchase of these vehicles, which eliminates the need to obtain bids. The vehicles are identified as one 2018 Ford truck (\$31,239.50) to replace one Animal Services truck along with the animal control box (\$15,704.00) and one 2018 half ton Ford truck (\$20,692.) to replace one inspection vehicle. The delivery of the vehicles is anticipated within eight to ten weeks and is at or below the budgeted amount.

Staff recommends approval allowing the city to enter into contract for the purchase of the equipment and vehicles listed above.

Kevin McMillin  
Chief Building Official  
City of Saginaw

CITY OF SAGINAW  
BUDGET SUPPLEMENT  
2017-2018

ANIMAL SERVICES

01-7000-<sup>11</sup>~~10~~-00 CAPITAL OUTLAY/SPECIAL REQUEST

replace animal services truck \$ 49,460

**CITY OF SAGINAW  
BUDGET SUPPLEMENT  
2017-2018**

**INSPECTIONS/CODE ENFORCEMENT**

01-7000-10-00 CAPITAL OUTLAY/SPECIAL REQUEST

replace inspection vehicle \$ 24,695