

City of Saginaw
 Permit Department
 205 Brenda Ln
 Saginaw, Texas 76179
 817-230-0453 Fax 817- 232-9868



City of Saginaw

Permit Date: _____
 Permit #: _____
 Total Fee: \$250.00
 Receipt #: _____

**MOBILE FOOD UNIT ANNUAL PERMIT APPLICATION
 SAGINAW SWITCHYARD**

Annual Permit Fee (first location): 250.00 Additional Locations: no fee but must have permit for each location

MOBILE FOOD UNIT & OWNER INFORMATION

| | | |
|---|-----------------------|----------------------|
| Business Name: | | Sales Tax ID: |
| Type of Unit: All in One Unit: <input type="checkbox"/> or Truck and Trailer: <input type="checkbox"/> | | |
| Type of Food: | | |
| Owner Name: | | |
| Mailing Address: | | |
| Mailing City: | Mailing State: | Mailing Zip: |
| Phone: | Fax: | Cell: |
| E-Mail: | Website: | |

| | |
|-----------------------------|--------------|
| Applicant Signature: | |
| Printed Name: | Date: |

REQUIRED DOCUMENTS (to be submitted with Mobile Food Unit Permit Application)

- Notarized acknowledgement and acceptance of rules for operation – acknowledge (check) each item.
- Copy of \$1,000,000.00 liability insurance that covers the mobile food unit.
- Copy of Mobile Food Unit owner’s driver’s license.
- Copy of vehicle registration. All in one unit or truck and trailer
- Copy of vehicle insurance. All in one unit or truck and trailer
- Copy of Texas Sales Tax Permit.
- Copy of Tarrant County Health Department Mobile Unit Inspection report.
- Copy of Tarrant County Health Department Food Handler Cards for the owner and employees.
- Copy of City of Saginaw Fire Department Food Truck Safety Check List. 817-230-0404 to schedule inspection.
- Hold Harmless agreement

Please submit a copy of the above listed items IN ORDER. Please provide copies where requested.

City of Saginaw
Permit Department
205 Brenda Ln
Saginaw, Texas 76179
817-230-0453 Fax 817- 232-9868



City of Saginaw

Permit Date: _____
Permit #: _____
Total Fee: _____
Receipt #: _____

MOBILE FOOD UNIT ANNUAL PERMIT APPLICATION

Acknowledgement and acceptance of rules for operation (form must be notarized)

As the owner of _____
(Business Name of Mobile Food Unit)

I acknowledge and will follow all regulations and rules of operation including, but not limited to:

- The mobile food unit may only operate during the business hours of the on-site primary business, shall not be parked longer than six (6) hours, and shall be removed from the site on a daily basis.
- The operator of a mobile food unit shall have a valid vehicle registration, motor vehicle operator's license, proof of vehicle liability insurance, and a Texas Sales Tax Permit.
- The owner of a mobile food unit must maintain a minimum amount of \$1,000,000.00 liability insurance that covers the mobile food unit. Proof of such insurance coverage can be demanded to be provided to the city upon three (3) business days' notice to the owner.
- Mobile food units, their merchandise, advertising, or seating shall not obscure traffic sight visibility.
- Mobile food units shall not sell or serve food on any public street, sidewalk, or other public right-of-way unless approved in writing by the city.
- Mobile food units shall not operate in driveways or in fire lanes.
- Mobile food units shall not provide a drive-through service of any kind.
- All mobile food units shall be equipped with a self-closing, lidded trash receptacle that must be placed outside next to the mobile food unit for use by patrons.
- Temporary connections to potable water are prohibited. Gray water shall be contained on the unit and may not be discharged onto the ground or into the city sewer system, unless the mobile food unit is providing service at a mobile food unit park that has approved connections to city utilities. Electricity shall be from a generator or an electrical outlet via a portable cord that is in conformance with the Electrical Code as adopted by the City.
- Unless providing service in an approved mobile food unit park, a mobile food unit may provide outside seating consisting of only one (1) portable table with seating for a maximum of four (4) individuals.
- A mobile food unit may provide music at a level audible in its immediate vicinity.
- No more than three (3) mobile food units may be located on a site at any one time unless the mobile food units are providing service at a mobile food unit park approved by the city and all other City Code requirements are met.
- The owner of a mobile food unit that is to be located on city property must first enter into a hold-harmless agreement with the City of Saginaw.
- The owner and/or operator of a mobile food unit shall be responsible for obtaining all other applicable permits and shall be responsible for conforming to all applicable city, county, state, and federal regulations.

(Mobile Food Unit Owner Printed Name)

(Mobile Food Unit Owner Signature)

(Date)

SUBSCRIBED AND SWORN TO before me, the undersigned authority, by said Affiant on this the _____ day of _____, 20_____.

Notary Public in and for the State of Texas
Printed Name: _____
My Commission Expires: _____

RELEASE OF LIABILITY/HOLD HARMLESS

IN CONSIDERATION FOR PERMISSION TO OPERATE A MOBILE FOOD TRUCK ON THE PROPERTY

DESCRIBED IN EXHIBIT "A" ("PREMISES") FOR THE TIMES AND DATES INDICATED THEREIN, VENDOR,

(mobile food unit name)

EMPLOYEES AND AGENTS FROM ANY AND ALL INJURY, LIABILITY, LOSS OR DAMAGE THAT MAY OCCUR

TO REAL OR PERSONAL PROPERTY OR PERSONS, WHILE ON THE PREMISES. VENDOR HEREBY AGREES

TO INDEMNIFY AND HOLD HARMLESS THE CITY OF SAGINAW FOR ANY ACTION OR LIABILITY WHICH

MAY ARISE. I HAVE READ AND UNDERSTAND THE AGREEMENT AND WILL FOLLOW ALL TERMS OF THIS

RELEASE/HOLD HARMLESS.

Executed On - _____
(DATE)

Vendor Company Name - _____
(MOBILE FOOD UNIT NAME)

Authorized By - _____
(PRINTED NAME)

Signature - _____