

**CITY OF SAGINAW**  
**SUPPLEMENTAL WORK AND PERSONAL HISTORY FORM**  
(Answer questions on front and back)

NAME \_\_\_\_\_ SOCIAL SECURITY NUMBER \_\_\_\_\_

DO YOU HAVE A VALID TEXAS DRIVERS?    YES \_\_\_ NO \_\_\_    DRIVER'S LICENSE NUMBER \_\_\_\_\_

DATE OF BIRTH SHOWN ON YOUR DRIVER'S LICENSE \_\_\_\_\_

DATE YOUR LICENSE EXPIRES \_\_\_\_\_

CIRCLE THE TYPE OF LICENSE WHICH YOU CURRENTLY POSSESS:

CLASS A COMMERCIAL    CLASS B COMMERCIAL    CLASS C OPERATOR

1. IF YOU ARE UNDER 18 YEARS OF AGE, CAN YOU PROVIDE PROOF OF ELIGIBILITY?    YES \_\_\_ NO \_\_\_

2. ARE YOU LEGALLY AUTHORIZED TO WORK IN THE UNITED STATES?    YES \_\_\_ NO \_\_\_

3. HAVE YOU EVER HAD YOUR LICENSE SUSPENDED OR REVOKED?    YES \_\_\_ NO \_\_\_

4. WHAT IS THE NUMBER OF TRAFFIC CITATIONS YOU HAVE RECEIVED IN THE LAST FIVE YEARS? \_\_\_\_\_

ARE YOU CURRENTLY EMPLOYED?    YES \_\_\_ NO \_\_\_

EXPLAIN ANY "YES" RESPONSES GIVEN TO QUESTIONS 3-4: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**IMPORTANT-PLEASE READ**

I understand that all information submitted and considered is subject to verification. I understand and hereby authorize and give permission for the City of Saginaw to conduct verification and/or investigations of my credit history, criminal history, driving record, character, employment history, reputation, and any other job-related investigation as are necessary to determine my qualifications for employment

I understand that if I am offered employment with the City of Saginaw, I will be required to take a post-offer physical exam which will include drug testing. Any offer of employment that I may receive will be conditioned upon the results of the post-offer exam. In addition, positive results of the post-offer drug test will disqualify me from employment.

I certify that all statements and answers to all questions in this application are true, complete and correct and are made in good faith. I understand that falsification of any answers I have given will have serious consequences, including disqualification for employment and/or termination of employment.

**DATE** \_\_\_\_\_ **SIGNATURE** \_\_\_\_\_

**PAGE TWO-SUPPLEMENTAL WORK AND PERSONAL HISTORY FORM**

**INSTRUCTIONS:** Answer all questions. Omitted questions will be grounds for disqualification of your application. Falsification of information is grounds for disqualification of your application or immediate termination of employment. All certification statements agreed to on the general City of Saginaw application apply to information given here.

WITHIN THE LAST FIVE (5) YEARS, HAVE YOU EVER BEEN DISCHARGED OR DISCIPLINED BY AN EMPLOYER FOR:	
JOB ABANDONMENT	YES ___ NO ___ DISCHARGED ___ DISCIPLINED ___ EMPLOYER _____
OTHER ATTENDANCE-RELATED PROBLEMS	YES ___ NO ___ DISCHARGED ___ DISCIPLINED ___ EMPLOYER _____
FIGHTING	YES ___ NO ___ DISCHARGED ___ DISCIPLINED ___ EMPLOYER _____
ASSAULT	YES ___ NO ___ DISCHARGED ___ DISCIPLINED ___ EMPLOYER _____
INSUBORDINATION	YES ___ NO ___ DISCHARGED ___ DISCIPLINED ___ EMPLOYER _____
VIOLATING SAFETY RULES	YES ___ NO ___ DISCHARGED ___ DISCIPLINED ___ EMPLOYER _____
EXPLAIN ANY "YES" RESPONSES GIVEN ABOVE: _____	
_____	

HAVE YOU EVER BEEN DISCIPLINED OR DISCHARGED BY AN EMPLOYER FOR:	
THEFT	YES ___ NO ___ DISCHARGED ___ DISCIPLINED ___ EMPLOYER _____
UNAUTHORIZED REMOVAL OF EMPLOYER'S PROPERTY	YES ___ NO ___ DISCHARGED ___ DISCIPLINED ___ EMPLOYER _____
FALSIFYING EMPLOYMENT, EDUCATION, AND/OR APPLICATION INFORMATION	YES ___ NO ___ DISCHARGED ___ DISCIPLINED ___ EMPLOYER _____

HAVE YOU EVER BEEN DISCHARGED (FIRED) FROM A JOB?	YES ___ NO ___ EMPLOYER _____
HAVE YOU EVER BEEN CONVICTED OF ANY MISDEMEANOR OR FELONY EXCLUDING MINOR TRAFFIC OFFENSES?	YES ___ NO ___
HAVE YOU EVER BEEN PLACED ON DEFERRED ADJUDICATION?	YES ___ NO ___
ARE YOU CURRENTLY ON PROBATION?	YES ___ NO ___
EXPLAIN ANY "YES" RESPONSES GIVEN ABOVE AND GIVE DATES OF SAME: _____	
_____	