



# City of Saginaw

Building Department

3/21/2016

The building department is in the process of making changes to current plan review process. We will be requiring new criteria on how you submit plans moving forward. We no longer will be accepting more than one set of plans for plan review. This one set of plans will be your copy and will be scanned into our computer system for our records. This set of plans will need to be address specific. Only options applicable for this specific address will be accepted. The following items will be required on plan reviews with no additional details.

1. Plot Plan
2. Floor Plans
3. Elevation Plans with exterior finish percentages
4. Foundation Plans with soil report
5. Frame Plans (Roof, Floor, Header, Span Charts, Ceilings, etc.)
6. Sheer Wall Plans
7. Full Size Truss Layout (Two Story Only)
8. Electrical Plans Sized
9. Plumbing Plans Sized (Gas Included)
10. Mechanical Plans Sized
11. Energy Report

If you have any questions you may contact the Building Department for more information.

817-230-0452