



City of Saginaw

333 West McLeroy
P.O. Box 79070
Saginaw, Texas 76179
817-232-4640
Fax 817-232-4644
www.ci.saginaw.tx.us

**RECREATION CENTER
AQUATIC CENTER LIFEGUARD
2023 SUMMER SEASON**

OPENING DATE: December 7, 2022 (Revised 02-28-2023)

CLOSING DATE: Open Until Filled

BEGINNING SALARY: \$12.00 - \$14.00 (depending on experience)

SEASONAL WORK SCHEDULE: June 01, 2023 – September 02, 2023
Varied Hours

MINIMUM REQUIREMENTS:

CITIZENSHIP: Must be a United States Citizen by birth or lawfully authorized.

EDUCATION: Less than a high school diploma

IDENTIFICATION: Must have a valid Texas Driver's License or valid identification

REQUIREMENTS: Must be 16 years age to be hired.
Life guarding for the professional rescuer Certification;
CPR Certification; Standard First Aid Certification or equivalent;
AED Certification.

MUST BE ABLE TO PERFORM ESSENTIAL AND NON-ESSENTIAL JOB DUTIES WITH OR WITHOUT A REASONABLE ACCOMMODATIONS. (PLEASE READ DESCRIPTION ENCLOSED IN PACKET.)

All applications must be returned with the following:

- a. Copy of valid Texas Driver's License or valid Identification
- b. Copy of Social Security Card
- c. Authorization to Conduct Drug and or Alcohol Testing Form
- d. Authority for Release of Information and Waiver Form
- e. Supplemental Work and Personal History Form (Page 1 and 2)
- f. DPS Computerized Criminal History (CCH) Verification Form

HIRING PROCESS

The hiring process will consist of the following: Oral interview, background check, physical examination and drug screen. Any offer of employment is contingent on applicant passing the physical examination and the drug screen. **We reserve the right not to employ any applicant.**

City of Saginaw Human Resources
333 West McLeroy Blvd., Saginaw, Texas 76179
817-230-0330

Applications: Mail or Hand Deliver

**City of Saginaw, City Hall
333 West McLeroy Blvd.
Saginaw, TX 76179**

NON-TOBACCO USERS PREFERRED, NO SMOKING IN ANY CITY BUILDING OR VEHICLE

Equal Opportunity Employment Note: The Immigration Reform and Control Act of 1986 requires the City of Saginaw to hire only U.S. Citizens and lawfully authorized alien workers. Employability verification will be required of prospective employees.

**CITY OF SAGINAW
JOB DESCRIPTION**

Job Title: Lifeguard (Aquatic Center)
Department: Recreation & Community Services
Seasonal/Temporary Position

Effective: 02-01-2007
State Employment Commission Code: 7999
Worker's Compensation Number: 8810

Job Summary:

Successful candidate will be responsible for ensuring patron safety by enforcing pool rules and regulations; perform water rescues and administer basic first aid as needed; and assist with general maintenance of the pool area and equipment. May administer first aid, collect admissions fees; inspect facilities for cleanliness, maintain chemical levels, clean and refill pool; and perform user services such as officiating swim meets or giving swimming instruction.

Essential Job Functions:

This position must have the demonstrated ability to communicate effectively and answer questions with a variety of customers; Ability to maintain appearance of the facility by performing light custodial duties; Basic knowledge of common aquatic facility apparatus; Perform other duties as assigned; Must be able to lift items weighing up to twenty-five pounds; Position will be exposed to an out-of-door environment, subject to extremes of temperature and inclement weather.

Other Job Functions:

Must be able to work weekdays, afternoons, evenings and weekends; Works with other City departments as needed; Performs other duties as assigned

Required Education, Degrees, Certificates, and/or License:

Less than High School diploma; or up to one month related experience and/or training; or equivalent combination of education and experience; Candidate must pass a pre-employment drug screen, background check and physical; Life guarding for the Professional Rescuer certification; American Red Cross CPR certification required; Standard First Aid certification or equivalent; AED certification; Desirable: WSI [Water Safety Instructor] Certification; Must possess a valid Texas driver's license or other valid identification. Must be 16 years of age to be hired.

Experience, Training, Knowledge, and Skills:

Ability to communicate effectively and work well with a wide variety of people is required. Must possess a basic knowledge of swimming pool chemical process; Must attain a basic knowledge of related computer applications; Must possess a demonstrated communication ability related to this work environment; Must have the ability to operate computers, printers, calculators, FAX machine, typewriter, copy machine, telephone. Must be a highly motivated individual possessing exceptional customer service skills.